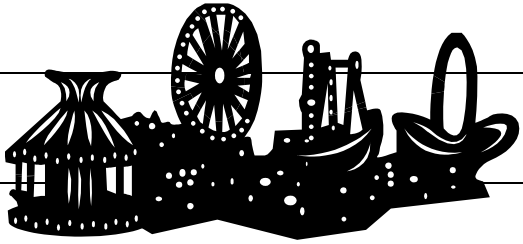


Helpful Hints for Superintendents

★ Actions to Take for Success ★

Ask questions!	
Familiarize one's self with the location of department exhibits before judging	
Check in exhibits and organize display area	
Review department instructions in the Fair Premium book before judging begins	
Familiarize yourself the different types of judging	
Know the differences between Open and Junior class rules and regulations	
Double check your judging box	
Make sure the Judge has everything they need	
Review Awards and Trophy sheets for each department before judging	
Separate and or star entries that the Judge might want to see again later for awards/merits	
Assist Judge with questions they may have about rules and regulations	
Fill out award sheets carefully	<u>What to Avoid</u>
Make sure all paperwork is complete	Not asking questions that will help you and the judge feel prepared
Arrange and display entries appropriately in display area after judging	Assuming that both Junior and Open class have the same rules and regulations
Escort Judge to Fair Office	Judging entries
Inform Fair Secretary about any unusual situations or entries	Automatically placing exhibits, there are no longer any automatic fourth placing
Turn all paperwork and supplies into Fair Office	Consulting judges on entries
Sign affidavits and complete surveys	Changing judging sheets without the judge being present, a Judge is needed to be present to initial all changes
Have Fun!	Allowing judging input from spectators

Who To Go To



- Water – Fair Secretary
- Fair Judging Box – Fair Secretary
- Rule or Regulation Questions – Annie Lisowski/Roxane Weisenbeck