

Buffalo/Pepin County Teen Court Direct Referral Form



Offender's Name _____ DOB: _____

Date Occurred: _____ Time Occurred: _____ am pm Date of Referral: _____

Address: _____

Offender's Phone # _____ Email: _____

Parents/Guardians Name: _____

Phone # _____ Phone # _____

Email: _____

Address: _____

Parent/Guardian Name (second): _____

Address: _____

Phone # _____ Phone # _____

Email: _____

- Offense: Possession of Alcohol Disorderly Conduct Possession of Marijuana
 Shoplifting/ Retail Theft Possession of Tobacco Truancy
 Unlawful Use of Technology Vaping Other: _____

Youth Admits to Offense: Yes No

Description of Violation:

Additional Comments:

Referring Agency: _____

Referring Agent Name: _____ Title: _____

Referring Agent Signature: _____ Date: _____

Teen Court Eligibility

Teen Court serves youth ages 10-16 years who commit **FIRST TIME** violations in offenses such as:

- | | |
|-------------------------------|--|
| Disorderly Conduct | Shoplifting/ Retail Theft |
| Trespassing | No Valid Driver's License |
| Truancy | Damage to Property/ Vandalism |
| Unlawful Use of Technology | Possession of Alcohol, Tobacco, or Marijuana |
| DNR/Park offenses, littering, | Curfew |
| ATV Violations | Vaping |

Youth must admit to committing the offense for which they are being referred. Youth who reside in or attend school districts within Buffalo or Pepin County are eligible to participate.

Referral Process

The referring agent will give youth a Teen Court Referral Letter, and a Teen Court Brochure.

After receiving the Direct Referral Form, the Teen Court Coordinator will contact the Department of Human Services, District Attorney, and Circuit Court to determine if Teen Court is appropriate and to verify the youth does not have any prior offenses. The Coordinator will also make sure that participating in Teen Court will not conflict or interfere with any ongoing services the youth might be receiving.

If the Teen Court Coordinator determines the case appropriate, the youth will proceed through the process. If the case is found to be inappropriate for Teen Court, the Coordinator can reject the referral. The case would then be sent to the Department of Human Services or Circuit Court.

Questions/contact the Coordinators: Annie Lisowski or Marie Ritscher
 608-685-6856 715-672-5214
annie.lisowski@wisc.edu marie.ritscher@wisc.edu

**Form can be sent to the contact information listed below:*

Buffalo/Pepin County Teen Court
 Buffalo County Courthouse
 PO Box 276
 Alma, WI 54610
 608-685-6256 (Phone) 608-685-6259 (Fax)
 711 For Wisconsin Relay
annie.lisowski@wisc.edu